

DISTRICT OF PARRY SOUND



P.O. Box 519
871 Forest Lake Rd
Sundridge, Ontario
P0A 1Z0

Phone: (705) 384-5428
Email: office@townshipofjoly.com
Website: www.townshipofjoly.com

CHANGE OF INFORMATION REQUEST FORM

Roll Number: _____

Civic Address: _____

Legal Description: _____

Do you own more than one property in the Township of Joly? YES / NO (please circle one)

If YES please list the Roll Numbers of the other properties to which this change applies:

PLEASE INDICATE BELOW THE DETAILS FOR THE CHANGE REQUEST:

Please change my mailing address to:

Address Line 1 _____

Address Line 2 _____

City/Town, Province, Postal Code _____

Please check this box, if we have your consent to share your mailing address information with MPAC (Municipal Property Assessment Corporation)

Property owner is deceased – please change to THE ESTATE OF _____

****Note:** For this change to be processed this form must be accompanied by a copy of the death certificate**

Changes Requested / Authorized By:

#1 Owner Name (please print) _____ #2 Owner Name (please print) _____ Dated (Owner #1) _____

#1 Owner Signature _____ #2 Owner Signature _____ Dated (Owner #2) _____

Phone Number _____ Phone Number _____

****Note:** All owners on title must authorize the change requested, please file multiple forms if necessary**

****Note:** If Power of Attorney is authorizing changes a copy of the Power of Attorney documents or a letter from the estate lawyer authorizing the individual must accompany this form unless documentation is already on file at the Township**

Please be advised that changes to the tax roll will not be acknowledged by the Municipal Property Assessment Corporation (MPAC) without the authorization of the owner(s) on title or legal documentation.

Office Use Only:

Change Completed by:

Date:

Initials: